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www.chambersburgpa.gov/rec\_dep

Twitter: @ChambersburgRec

Facebook: @ChambersburgRecreationDepartment

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### **Administrative Staff**

### **Superintendent of Recreation**

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717-261-3275 x 2900

### **Recreation Program Coordinator**

Samantha Hewitt: shewitt@chambersburgpa.gov

717-261-3275 x 2903

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Kendahl Seilhamer: kseilhamer@chambersburgpa.gov

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### Secretary

Tanya Sisk: tsisk@chambersburgpa.gov

717-261-3275 x 2902

#### **Program Registration:**

Participants must pre-register for all programs. No one will be permitted to register at the program site.

#### Two Prices?

- Residents of the Borough of Chambersburg receive a discount on programs. Proof of residency is required.
- Non-residents are persons who reside anywhere outside of Chambersburg Borough limits.

### **Activity Cancellations:**

Inclement weather may prompt the Rec Office to cancel a program. When in doubt call 717-263-6859, or visit our blog for announcements at

https://www.chambersburgpa.gov/blog3/

### **Confirmations:**

Once you register for a program, it is your responsibility to attend that activity. You will not hear from our office unless there is a change in the time/day or the program has been cancelled due to insufficient registration. Please, mark your calendars!

### **Program Information:**

- Age Requirements A participant must be the indicated age by the start of the program. All age requirements are set to benefit the participant and make instruction more consistent for the program leader. In some instances, the requirements have been set for the participant's safety.
- Injury Participation in our programs and leagues is at your own risk. We advise participants to carry their own accident/liability insurance.

### **REGISTER ONLINE!**

Programs with an \* are available online for registration: www.chambersburgreconline.com

# **General Information**

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### Financial Assistance Opportunities Available!

The Recreation Department provides financial assistance for programs to families that are income eligible for SNAP benefits.

Please contact Samantha Hewitt for details.

# **VOLUNTEERS NEEDED!**

We're always looking for volunteer coaches for sports leagues!

Many programs could not run without the assistance of volunteers!

Coach/co-coach a soccer, basketball, or volleyball team that requires individual registration and receive a refund for your child's registration! We greatly appreciate all volunteer efforts!

We are currently looking for an experienced art instructor!

Please contact Samantha Hewitt at
shewitt@chambersburgpa.gov if you are interested.



### Participants,

While understanding the current constraints of the COVID-19 restrictions, we continue to strive to implement opportunities to the community while keeping health and safety as the first priority. Please know we are working very hard to offer great programs while keeping your safety in mind.

Effective July 6<sup>th</sup> and at the time of publishing the brochure, we do not require participants to wear a mask for indoor or outdoor programs. For programs indoors and for individuals not vaccinated, we are encouraging them to wear a mask.

Should any guidelines or restrictions change, we will re-evaluate and provide updates. Please register early.

Thank you for your continued support!

-Chambersburg Recreation Department Staff

### **Pre-School Open Gym**

Looking for a place to let your kids expend some energy during these fall months? Bring them to our free-play open gym to run, ride scooters, play with basketballs and soccer balls, socialize, and just have FUN! Held at the Rec Center.

<u>Day</u>	<u>Time</u>	Cost / Child 2+ yrs of age
M/F	9 AM - 12 PM	\$3 / \$2 Boro Resident

### **Red Cross Indoor Swimming Lessons**



Please check back in late December for our winter-spring indoor swimming lessons. We hope to offer pre-beginner, level

1/2, level 2/3, level 3/4, and adult. Students will be taught appropriate techniques following Red Cross swimming guidelines! We partner with Menno Haven and lessons are typically held at Brookview (formerly held known as Penn Hall) and Chambers Pointe (formerly known as Menno Haven) pools. The upcoming winter-spring lessons are dependent upon COVID guidelines and restrictions, as well as facility availability.

\*\*\*In the event COVID guidelines would mandate masks again, these pre-school opportunities will be canceled.\*\*\*

# **Pre-School Opportunities**

### **Teeny Boppers**

This semi-structured class introduces your two year olds to basic gymnastics, gross motor skills, and socialization activities in a fun, safe environment. Active circle-time songs, games, ball and parachute play are a few of the fun activities children will enjoy. The program is designed as a parent/tot class that requires direct participation with your child. Classes held in Rec Center Gym.

Day	Dates	Time	Cost
*TH	10/14-11/4	10-11 AM	\$35 / \$29 Boro Res.

Reg. Deadline: 10/7



### **Sporties for Shorties**

This exciting sport and games opportunity, designed for children 3 years of age, introduces the basics of soccer, basketball, and tee-ball through a series of fun, lead-up games and activity stations. Children also participate in group games and activities that enable children to develop social and gross motor skills. Held at the Rec Center.

Day	Dates	Time	Cost
*W	10/6-11/3	10-11 AM	\$45 / Boro Res. \$35
*T	11/2-23	5:30-6:15 PM	\$35 / Boro Res. \$29

Reg. Deadline: 9/29; 10/26

### **Pre-School Sport Clinics**

Children 4-5 years of age are invited to join us for a few weeks of sports excitement! Each clinic incorporates a variety of fun, lead-up games, sport-specific skill stations, and basic game scenarios. Held at the Rec Center.

### **Kinder Kicks Soccer**

<u>Day</u>	Dates	Time	Reg. Deadline
*T	9/14-10/12	10-11 AM	9/7
*W	9/15-10/13	5:45-6:45 PM	9/8

Cost / Session: \$45 / \$35 Boro Res.

### **Biddy Basketball**

Day	Dates	Time	Reg. Deadline
*T	11/2-30	10-11 AM	10/26
*W	11/3-12/1	5:45-6:45 PM	10/27

Cost / Session: \$45 / \$35 Boro Res.

# **Youth Leagues and Clinics**

### **Elementary Fall Soccer League**

Fall Soccer begins September 18<sup>th</sup> for all K - 5<sup>th</sup> grade students attending school in the Chambersburg area public and private school system. Anyone interested in participating should contact his/her elementary school directly. Parents homeschooling their child(ren) should contact the CASD public school that their child would attend if he/she were attending a public school. Games held Saturdays at Memorial Park.



### 4-5<sup>th</sup> Grade Basketball League



Similar to the fall soccer league, the 4-5<sup>th</sup> Grade Elementary Basketball League is also run in collaboration with the elementary school

PTO/PTA Associations. Please contact your child's school if he or she is interested in participating in basketball through the winter months. Accepting single gender teams only, compromised of either 4-5<sup>th</sup> grade boys or 4-5<sup>th</sup> grade girls. Games begin in December and consist of an 8 game season.

### **Fall Youth Tennis Lessons**

Have fun learning tennis this fall! Join our tennis lessons to enhance and refine your skills! Clinics focus on fitness, stroke-production, and strategy, while incorporating many fun, lead-up games and activities. All skill levels welcome! Lessons held at Henninger Tennis Court. We will use our *NEWLY* renovated tennis court! In the event of inclement weather, lessons will be held indoors at the Rec Center Gym.

Ages	Day	Dates	Time	Cost	Registration Deadline
*6-8	Sat	9/11-10/2	9-9:50 AM	\$45 / Boro Res. \$35	9/7
*9-11	Sat	9/11-10/2	10-10:50 AM	\$45 / Boro Res. \$35	9/7
*12-14	Sat	9/11-10/2	11-11:50 AM	\$45 / Boro Res. \$35	9/7

# K-5<sup>th</sup> Grade Basketball Clinic

K-5<sup>th</sup> graders are invited to join Coach Joey for three funfilled days of basketball skill instruction. Designed to better prepare children for their participation in the winter leagues, the program introduces the fundamental skills, rules, and necessary terminology of the sport. Clinic held in Rec Center Gym.

Grades	Day	Dates	Time
*K-3 <sup>rd</sup>	М	10/11, 18, 25	5:30-6:30 PM
*K-3 <sup>rd</sup>	M	11/1, 11/8, 11/15	5:30-6:30 PM
*4-5 <sup>th</sup>	M	11/1, 11/8, 11/15	6:30-7:30 PM
Cost		Reg. Deadline	

# 6-9<sup>th</sup> Grade Basketball Clinic

This 3 week clinic prepares basketball players for the 6-9<sup>th</sup> Grade Basketball League in January! Coach Joey, will help players fine-tune the fundamental skills, as well as prepare them for the next level of play with hall handling skills, defensive/offensive drills, and small games like 3 v 3.

Day	Dates	<u>Time</u>
*TH	11/4, 11, 18	
Cost		Reg. Deadline
\$35 / E	Boro Res. \$25	

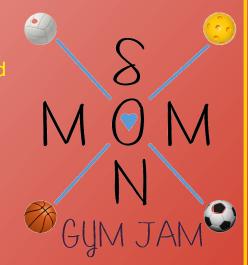


Joey De La Rosa is a St. John's University alumni and played Men's Division 1 collegiate basketball at St. John's University in New York City. He played professionally overseas for 3 years in China, Malayshia, Thailand, Nicaragua, El Salvador, and Dominican Republic. In December he is starting to play for the world's famous Harlem Globetrotters! He is excited to coach the youth of our community and share the love of basketball!

# **Youth Leisure Opportunities**

# **Mother-Son Outdoors Adventure!**

Boys! Get ready to show off your kickball skills while spending some fun, quality time with you mom! Pizza, snacks, and refreshments provided. A great way to spend some mother-son quality time an "all-in-good-fun," competitive atmosphere. Spots are limited, please register early. Held at Memorial Park. Rain site Rec



Ages	Day	Date	<u>Time</u>
	Friday	9/24	5:30-7:30 PM

Cost Registration Deadline

\$35 / couple 9/15

(\$10 for each additional son)

# Handmade from the Heart Holiday Art



Tis the season to be jolly! Kids, 1°-5° grades, join us for Christmas crafting! Participants will create and decorate ornaments and festive decorations.

Other special crafts will be designed! Choose from the in-person or the virtual class. Or do both! Held at the Rec Center.

<u>Type</u>	Day	Date	<u>Time</u>
*Virtual	M	12/6	6-7:30 PM
*In-person	M	12/13	6-7:30 PM
Cost / Class		Registration	<u>Deadline</u>
\$39 / Boro Re	s. \$29	11/29; 12/6	

### **Youth Cooking Classes**

Calling young chefs, 9-14 years of age, to join our Rec Chefs! Rec Chefs will guide you through a step-by-step cooking class to create delicious dinner or snack recipes. Choose from the in-person or the virtual cooking class. Or do both! Participants will get to enjoy cooking their own recipes and be able to share with others. For in-person cooking class, all recipes and ingredients will be provided. Hot foods will be prepared, but not cooked at the Rec Center Kitchen. Participants will take prepared foods home to cook before serving. For virtual cooking class, recipe and necessary ingredients will be emailed the Tuesday prior to the start of class. Cook from the convenience of your own kitchen and log on to Zoom where a staff member will be ready to cook.

Type	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Cost</u>
*Virtual	F	10/22	6-7 PM	\$10 / \$9 Boro Res.
*In-person	F	11/19	5:30-7 PM	\$25 / \$19 Boro Res.
Registration Deadline: 10/15; 11/12				

# Youth / Teen Leagues and Opportunties

# 6 - 9<sup>th</sup> Grade Fall Soccer League

This co-ed, recreational league provides teenagers an opportunity to participate in recreational soccer without having to travel out of town. Everyone plays! Games are held in 1-hour increments and participants should expect to play at least half of each game. Games held Saturday mornings and league consists of at least 5 games. Practices are held once a week. League held at Memorial Park. Participants on a school sanctioned roster during the fall season are not permitted to play. Volunteer coaches are needed!

Day	Dates	<u>Time</u>
Saturday	9/18-10/23	Begins at 9 AM

Cost: \$59 / Boro Res. \$49

Reg. Deadline: 9/7

### **Learn to Play Golf & Have Fun!**

Golf enthusiasts, ages 9 and older, are taught basic skills such as grip, stance, swing, as well as rules of the game, golf etiquette, strategy, shot making, etc! Join Tom Shearer, CASHS and Penn State golf alumni, who will take your golf game and skills to the next level! Classes will be held at John Redding Park. Rain site will be held at Rec Center Gym 1. Participants will be required to bring their own golf clubs / equipment. Golf balls will be provided.

<u>Age</u>	Day	Dates	<u>Time</u>
*60+	Thursday	10/7-21	3-4 PM
*15+	Thursday	10/7-21	4-5 PM
*9-14	Thursday	10/7-21	5-6 PM

Cost: \$59 / Boro Res. \$55

Registration Deadline: 10/1

# 6 - 9<sup>th</sup> Grade Volleyball League

Youth, in 6-9<sup>th</sup> grades, are invited to participate in this fun, co-ed league! Each match lasts 1-hour, beginning at 5:30 PM. League will consist of 5 games. Participants will receive one practice and play one game per week. The first week of the league will be held Tuesday or Thursday. This will be a practice / meet and greet with the team and coach. Participants on a school sanctioned roster during the fall season are not permitted to play. Volunteer coaches are needed! Held at the Rec Center.

Day	Dates	Time	Cost	Reg. Deadline
Tuesday	10/19 - 11/23	Begins at 5:30 PM	\$59 / Boro Res. \$49	10/8

<sup>\*\*</sup>First week's practice / meet and greet with coach will be held 10/19 or 10/21

### **Creative Pumpkins**

Get into the fall spirit by decorating your own pumpkin at the Chambersburg Recreation Department. This is a fun way to express cunning creativity and put a Halloween twist on it with some spookiness! Enjoy snacks and refreshments while creating a pumpkin masterpiece and a few other fall art projects. Pumpkins and art supplies are provided. Held at the Rec Center.

Ages	Day	Dates	<u>Time</u>
*6-12	Monday	10/18	6-7:30 PM

Cost: \$35 / Boro Res. \$25

Registration Deadline: 10/11

### **Hip Hop**

Come be yourself and learn to dance during this fun, upbeat class that will teach the fundamentals of rhythm, sense of direction & coordination, along with basic choreography. Join instructor, Kelli Rodas, local hip hop dancer and choreographer, who studied at the Metropolitan School of the Arts in Alexandria, VA, as well as taken master's-level classes from world-renown choreographers. Learn many different hip hop techniques in a fun environment encouraging positive self-expression! Held at Rec Center.

<u>Ages</u>	<u>Day</u>	Dates	Time	Reg. Deadline
*7-13	Sat	11/6-12/18	10:30-11:30 AM	10/22
		(no 11/27)		
Cost: \$	49 / Bo	oro Res. \$39		

# **Adult Leagues and Opportunities**

### **7 V 7 Adult Outdoor Soccer**

This league for adults age 16+, consists of 5 games and concludes with play-off. Number of teams in play-offs is contingent on number of teams participating in the league. Games held Sunday afternoons at Memorial Park. Team registration only.

Day Date Time
Sun Begins 9/26 1 PM - ?

Cost/Team: \$255 + \$5 / Non-Boro Res.

**Registration Deadline:** 9/10

### **Adult Basketball Throwback Tournament**

Time to dust off your basketball shoes and have fun playing basketball for the day! Get your buddies together and register a team. Open to adults ages 30 years and older. Game play is 5v5 and double elimination tournament. Includes referees. Held in Rec Center Gym 2.

DayDateTimeSat11/20Begins at 9 AM

<u>Cost/Team:</u> \$125 + \$5 / Non-Boro Res.

**Registration Deadline:** 11/5

### High School and Adult Futsal League

Futsal is similar to Indoor Soccer, but more technical and controlled. Boundaries are court lines instead of the wall. Season, for all divisions, includes 7 games and post season play. Held in Rec Center Gym.

<u>High School Division for 9-12 grades:</u> (One Division Only) Team registration only.

Adult Division: (18 yrs + out of high school)

Team registration only.

A - Most Competitive

B - Moderately Competitive

C - Recreational - Least Competitive

Cost: \$259 / team, +\$5 / Non-Boro Res.

\*\*Game days are dependent upon registration in each division. You may write a preference for play days, but there's no guarantee it will be honored. Play begins Sat or Sun afternoon through evening. Depending on number of team registrations, high school teams may play Friday evenings.

Be on the lookout for dates and more information in early December concerning this league!

## Pickleball Open Gym

Join the frenzy and play pickleball! The Rec Dept is offering Pickleball Open Gym! Come rain or shine! Open to all and we have 3 courts available in our air conditioned gym! If you don't have your own equipment, rackets and balls are provided! Pickleball is a mix of tennis and ping pong. Join the fun while getting a great workout!

DayDateTimeCostM/W/FYear-round10 AM - 2 PM\$3 / \$2 Boro Res.

- Purchase an activity pass for \$40 / \$35 Boro Res.
- Pass valid on a yearly basis Jan. 1, 2021 Dec. 31, 2021
- Pass for Pickleball & Table Tennis for \$55 / \$35 Boro Res.

### **Seniors Table Tennis**

The Rec Dept has open Table Tennis time for any and all interested. Come and take some time away, enjoy a few hours of fun and socialize!

Day Date Time

T/TH Year-round 9 AM - 12 PM

Cost for Yearly Activity Pass: \$40 / \$15 Boro Res.

- Pass valid on a yearly basis Jan. 1, 2021 Dec. 31, 2021
- Pass for Pickleball & Table Tennis for \$55 / \$35 Boro Res.



# **Upcoming Leagues**

# BE ON THE LOOK OUT FOR DATES AND MORE INFORAMTION!

### **Youth Indoor Soccer and Futsal Leagues**

A fun way to keep kids active in soccer through the winter months! Games are played at the New Franklin Ruritan Center and/or Rec Center. <u>Indoor Soccer</u> allows players to use the walls to strategize and provides more continuous play for those participating at a more recreational level. <u>Futsal</u> utilizes the basketball court touch lines as the boundary, providing a more technical and controlled game experience.

### Indoor Soccer League

Individual Registration Only and Rec Dept. forms teams; T-shirts are provided.

(Volunteer coaches are needed!)

The K-2<sup>nd</sup> grade season consists of 4 practices and 4 games. The 3<sup>rd</sup>-5<sup>th</sup> grade season consists of 3 practices and 5 games. 6<sup>th</sup>-8<sup>th</sup> grade seasons consist of 2 practices and 6 games, and will participate in a post-season tournament. All games and practices will be held at similar times within the approximate time frames listed below.

All practices and games held at the New Franklin Ruritan Center.

Indoor Soccer	Practice and Game Days	Times (held in 1 hr. increments)
K-2 <sup>nd</sup> Grades	Saturdays	Begins at 9:30 AM
3 <sup>rd</sup> -5 <sup>th</sup> Grades	Saturdays	Begins at approx. 11:30 AM/12 PM
6 <sup>th</sup> -8 <sup>th</sup> Grades	Fridays	Begins at approx. 5:30/6:00 PM

### Futsal League

Team Registration Only. Accepting single-gender or co-ed teams. Must provide your own uniform shirt. Brackets organized according to divisions listed. If we do not receive a sufficient number of teams for each division we may combine, but this will be discussed with coaches prior to any reorganization.

Teams in each division receive 1 practice, 6 games and a post-season play-off tournament. Practices and games will be held in similar time frames within the approximate time-frames listed below. **See below for practice and games. Location TBD.** 

<u>Futsal</u>	Practice and Game Days	<u>Times (held in 1-hr increments)</u>
U10/U11/U12	Saturdays	Begin at approx. 1:30 PM
U13/U14/U15	Fridays	Begin at 5:30/6:00 PM

# K-3<sup>rd</sup> Grade Basketball League

This fun, instructional league will be sure to excite all young basketball enthusiasts! The season incorporates mostly skill instruction and games, and is held at the **Recreation Center in Gym I**. Baskets are lowered to 8' and teams play 4 v 4. Individual registration only. K-1<sup>st</sup> grades receive 5 practices and play 3 games; 2<sup>nd</sup>-3<sup>rd</sup> grades receive 4 practices and play 4 games.

<u>Grade</u>	Day	Practice/Game Potential Times (45 minute increments)
K-1 <sup>st</sup> Grade	W	5:30-6:15 PM; 6:15-7 PM; 7-7:45 PM
2 <sup>nd</sup> -3 <sup>rd</sup> Grade	TH	5:30-6:15 PM; 6:15-7 PM; 7-7:45 PM

<sup>\*</sup>To accommodate more teams/participants, possible overflow days will be held Fridays beginning at 5:30 PM

# **Aquatic Center**

The weather may be getting cooler and the facility may be closed, but the Chambersburg Aquatic Center is offering rental opportunities this fall!

### Splash Pad

On August 23<sup>rd</sup> Chambersburg Area School District resumed classes. When this occurred, the Splash Pad opened Monday - Friday from 9 AM - Dusk for FREE (weekdays while school's in session)! This will continue, <u>daily</u>, through early fall after the facility closes on September 6<sup>th</sup>.

### Rentals

Beginning September 11<sup>th</sup> through mid October, Group Party Rentals are available for the Activity Area to be rented in 3-hour increments, between 1-4 PM on Saturdays and Sundays. Includes use of mini-golf, sand volleyball, basketball courts, and pavilion.

Rates	Borough Discounted Rates
\$135	\$125

<sup>\*</sup>Must complete rental application and provide payment upon reservation. Applications and payments will be taken at the Rec Dept Office at 235 S. 3<sup>rd</sup> St.







# Chambersburg Recreation Center Room Rental Information

# **Recreation Center Facility Rental Information**

Did you know that the Eugene C. Clarke, Jr. Community Center (A.K.A. the "Rec Center") provides space for numerous indoor activities and includes small meeting rooms, two gymnasiums, and a large banquet room? Reserve a room for a business or club meeting, social gathering, birthday, wedding reception, or anniversary party. OR, reserve one of the gymnasiums for an athletic team practice, recreational games, or youth activity. Please call for prices during the weekday and for more information at 717-261-3275.

Room	Capacity	Permitted Activities	Weekend fee - 1 <sup>st</sup> Hr (After 5 PM)	Weekend Fee - Add. /Hr (After 5 PM)
B-1	49	Meetings, Small Parties	\$57 / Boro Res. \$55	\$32 / Boro Res. \$30
B-2/3	19	Meetings	\$32 / Boro Res. \$30	\$32 / Boro Res. \$30
Kitchen	20	Meetings, Food Prep	\$14 / Boro Res. \$12	\$14 / Boro Res. \$12
Bard Hall	Up to 200 Over 200	Meetings, Parties, DJ Meetings, Parties, DJ	\$75 / Boro Res. \$70 \$118 / Boro Res. \$113	\$50 / Boro Res. \$45 \$86 / Boro Res. \$81
Social Room	157	Meetings, Parties	\$63 / Boro Res. \$60	\$38 / Boro Res. \$35
Gym I (Old Gym)	200	Sports Activities, DJ (No volleyball nets or soccer use for teens/	\$44 / Boro Res.\$40 adults)	\$44 / Boro Res.\$40
Gym II (New Gym)	250	All Sports Activities	\$50 / Boro Res. \$45	\$50 / Boro Res. \$45

Pre-event Decorating Time	\$18 / hour
Security Deposit for Bard Hall & Social Room	\$50

We also provide *FREE*, 8' long tables to anyone wishing to borrow them! Call for details!

First come-first serve.

- Cancellations must be made 2 weeks prior to scheduled time of use to receive a refund. A \$5 administration fee will be retained.
- A 15 minute grace period is provided for groups to vacate their space before being charged an additional fee.

### **Gymnasium Party Package**

We will provide you 2.5 hours for your event, tables and chairs, as well as balls or other necessary equipment discussed upon registration. Able to accommodate groups up to 40 people.

Rentals are first-come, first serve, and you must register at least two weeks prior to your event.

Based on gym availability: Fridays and Sundays

Cost: \$115 / Boro Res. \$99

# Chambersburg Recreation Center Room Rental Information - Continued



Gym 2



Gym 1



**Bard Hall** 



**B-1** 



**Chambersburg Recreation Department** 

Office Hours: Monday-Friday, 8 AM - 5 PM

Phone: 717-261-3275

**E-mail:** chambersburgrec@chambersburgpa.gov **Address:** 235 S. 3<sup>rd</sup> St., Chambersburg, PA 17201

Website: www.chambersburgpa.gov/rec\_dep

Twitter: @ChambersburgRec

Facebook: @ChambersburgRecreationDepartment

Instagram: @CburgRec

### **Registration Information**

### **Registration Methods**

### Mail-in

Chambersburg Recreation Department, 235 S. 3<sup>rd</sup> St., Chambersburg, PA 17201.

#### Walk-in

Business hours of the Chambersburg Recreation Department office: Monday through Friday, 8:00 AM - 5:00 PM

### On-line

At your convenience! www.chambersburgreconline.com

Programs marked with an "\*" are available for online registration.

### **Payment Methods**

#### Mail:

Please send a check payable to "Recreation Department" and mail to: 235 S. 3<sup>rd</sup> St., Chambersburg, PA 17201

#### In Person

Cash, Check, VISA, MasterCard or payments are accepted

#### On-line

Credit Card (no additional fees required!)

### Phone-In

Credit Card (VISA, MasterCard, Discover) - We must receive the registration form by e-mail, chambersburgrec@chambersburgpa.gov, prior to accepting any payment.

### **Refund / Transfer Policies**

#### **Programs**

We will offer refunds for any program, provided you contact us 7 days prior to the first class. After this time refunds will not be issued except for medical emergencies. A \$5.00 administrative fee will be retained by the Recreation Department for each refund issued.

### **Returned Checks**

Any check returned for insufficient funds will be assessed an additional \$12.

Register Early! Any program that doesn't receive sufficient registration by the deadline may be canceled.

Scholarship Opportunities Available... See the index for details.